

Government of Jammu and Kashmir  
Department of Social Forestry  
J&K Jammu

SF Order No: 343 Of 2015

Dated: 13-11- 2015

**Sub** *Transfer orders of staff issued by Range Officers.*

Whereas, it has come to the knowledge of this office that Range Officers are issuing transfer orders of subordinate staff within their range, which is not within their competence;

Whereas, it has also come to the knowledge of this office that the Divisional Forest Officers concerned have not taken cognizance of this precedence and allowed the situation to drift away by shirking their responsibilities towards administrative discipline; and

Whereas, such administrative indiscipline cannot be allowed to continue, as it jeopardizes the over-all administration in the department.

It is hereby clarified that Range Officers in the department have no power to transfer any staff member of any level. However, in case any Range Officer feels it necessary to transfer any official in his range, he has to submit a proposal to the competent authority and the order of transfer shall always be issued by the officer competent to do so.

All Range Officers are enjoined upon to strictly follow the instructions and any indiscipline in this regard would be viewed seriously.

(Suresh Chugh) IFS  
Addl. Pr. CCF/Director  
Department of Social Forestry

No: 1310-23

Dated: 13-11-15

Copy for information and n/action to the:

1. Regional Director, DSF Jammu
2. Regional Director, DSF Kashmir
3. All Divisional Forest Officer, SF Divisions Jammu/Kashmir, They will inform all Range Officers accordingly.
4. SF Order file

Director  
Department of Social Forestry  
J&K Jammu

GOVERNMENT OF JAMMU AND KASHMIR  
DEPARTMENT OF SOCIAL FORESTRY  
J&K – SRINAGAR

SF Order No: 12 Of 2011  
Dated: 31 /05/2011

There are complaints that some junior officials have been placed on the posts/positions involving duties of higher responsibilities in the Department without any regard to the inter-se seniority

In order to curb this tendency and in the interest of administration, it is hereby ordered that no subordinate officer in the Department shall place/transfer any official on any post/position involving duties of higher responsibilities.



Director

Department of Social Forestry

No: DIR/DSF/423-36

Dated: 31 /5/2011

Copy for information and necessary action to the:-

1. Regional Director, Social Forestry Department, Kashmir/Jammu
2. Dy. Conservator of Forests (C&E)/(M&E), SF Deptt J&K Srinagar
3. All Divisional Forest Officers, SF Divisions.
4. SF Order file.



Director

Department of Social Forestry

**GOVERNMENT OF JAMMU & KASHMIR**  
**DEPARTMENT OF SOCIAL FORESTRY**  
**J&K – SRINAGAR**

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The Regional Director,  
Department of Social Forestry,  
Kashmir

No: DIR/DSF/ 257/803-16

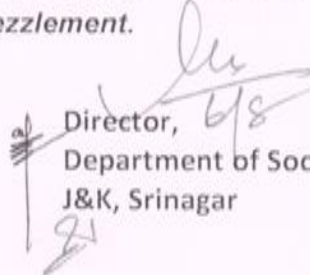
Dated: 07-08-2015

**Sub:-** Application for grant of Charge Allowance in favour of Mushtaq Ahmad Shah (Helper / Jr. Mali)

**Ref:** Your letter No. RDE-1/383, Dated: 23-6-2015.

*The recommendations made by you for grant of charge allowance in favour of above official are in contravention to this office SF Order No. 12 of 2011 dated 31-05-2011 whereby strict instructions have been issued not to give higher responsibilities to any official by the offices of Regional Directors / DFOs, etc. These instructions have been issued as per the policy of the Government and no violation is desirable. In the instant case you should have not made recommendations in light of the said SF Order. Besides, it is to intimate that almost all available posts have been considered by the DPC, which leaves no scope for In-charge placement or allowing charge allowance and as such the officials be treated as per their substantive status.*

***In case any DDO is violating these instructions, it shall tantamount to non-compliance of orders / financial embezzlement.***

  
Director,  
Department of Social Forestry  
J&K, Srinagar

**Copy for information & strict compliance to the: -**

01. Regional Director, Department of Social Forestry, Jammu
02. All DFOs of Social Forestry Department J&K.